

Holiday Handmade Showcase 2019

VENDOR APPLICATION

Where: 153 Perimeter Drive Midlothian, VA 23113 (Westchester Commons)

Vendors are to provide your own tables and chairs for your inside space. NO TENTS

Details for set up time for each weekend will be sent via email.

As a courtesy to shoppers & vendors, no booth break-down before event time ENDS.

When: Nov. 16th, Nov. 23rd, Nov 30th & Dec. 1st, Dec. 7th & 8th, Dec. 14th & 15th

Time: Saturdays: 10:00 - 6:00 PM Sundays: 12:00 to 5:00

Cost: \$50 for Saturday only weekends/\$90 for Saturday & Sunday weekends for 10 x 10 spaces

\$35 for Saturday only weekends/\$70 for Saturday & Sunday weekends for 7 x 7 spaces

Company _____

Contact _____

Please provide full itemized description of HANDMADE items to be sold:

Phone #: _____

Email: _____

Facebook page and/or Website _____

Date(s) Participating:

Late entry fee of \$20 shall be added for applications sent 14 days before the show date

November 16th - 10x10 \$50(\$70 after 11/1)____ or 7x7 \$35(\$55 after 11/1)____ = _____

November 23rd - 10x10 \$50(\$70 after 11/8)____ or 7x7 \$35(\$55 after 11/8)____ = _____

Nov 30th & Dec 1st- must do both days -10x10\$90(\$110 after 11/15)____ or 7x7\$70(\$90 after 11/15)____ = _____

Dec 7th & 8th - must do both days - 10x10\$90(\$110 after 11/22)____ or 7x7\$70(\$90 after 11/22)____ = _____

Dec 14th & 15th - must do both days- 10x10\$90(\$110 after 11/29)____ or 7x7\$70(\$90 after 11/29)____ = _____

Special needs: _____ **Total Enclosed \$** _____

**** Bring only the items you described above to limit duplication and help with layout. Your cooperation with full disclosure is appreciated. Products must be made by the person selling. No buy/sell or direct sellers permitted. No spaces will be "held". Your application is only complete when received with payment ****

Make checks payable to: **Debra Menger** and mail to **3216 Sherwood Ridge Way Powhatan, VA 23139**

Returned NSF/ISF checks will be assessed a \$35 fee

Questions: Email: coachdmenger@gmail.com or call Debra @ 804-366-0569

No refunds will be issued. Registration Fees pay for retail space, insurance, county license fees and promotion of the events. Confirmation of receipt into event will be notified by email and check deposited to be cleared. You will receive your space number when you arrive at event and emailed with more event information.

A Facebook page has been created to advertise the show, please as a vendor use this to promote your booth and help the event. We announce every vendor at the event, feel free to post pictures of your products in the comments on your announcement